

**Minutes of the Fortuna City Council**  
**Regular Meeting**  
**Monday, February 3, 2014 - 6:00 p.m., Fortuna City Hall**

**I. CALL TO ORDER:**

Mayor Strehl called the Public Session to order at 6:00 PM

**FLAG SALUTE:**

Mayor Strehl lead the salute to the flag

**ROLL CALL:**

<b>Council</b>	<b>Staff</b>
Council Member Glaser	City Manager Candelario
Council Member Long	City Attorney Tranberg
Council Member Trent	City Clerk Jensen
Mayor Pro Tem Losey	Police Chief Dobberstein
Mayor Strehl	Chief Plant Operator Culbert

**II. PRESENTATIONS**

- Life Saving Awards presented to Sergeant Charles Ellebrecht and Officer Brian Taylor. Presented by Police Chief Dobberstein
- Hops in Humboldt check presentation to the City. Tina Taylor presented a check for \$5100 to City of Fortuna. \$600 for summer fun pop up tents \$1000 for Senior Bus free rides and \$3500 toward a new sign at the Rohner park entrance.
- Tom Cooke Memorial Wastewater treatment Plant 2013 Annual Report presented by Chief Plant Operator Culbert

**III. ORAL COMMENTS FROM THE PUBLIC**

Sandy Gilmore spoke about the increase in crime in the Campton Heights area. She asked that this issue be added to an agenda to discuss solutions and ideas.

Charles Ellebrecht spoke about the Fortuna Police Employees Association (FPEA) and issues with the City regarding negotiation and salary issues. He commented on the terms of the tentative agreement between the FPEA and the City relating to the issue of increase in wages.

Dianna Rios said that Sunday March 2<sup>nd</sup> will be the 2<sup>nd</sup> annual Home Based Business Expo and encouraged the public to attend. She also spoke about a fund raiser to further promote the City with the Redwood Comedy festival April 26.

There being no further comment Council member Glaser moved seconded by Council Member Long to close public comment. Voice Vote. Motion Carried 5-0

**IV. CONSENT CALENDAR**

- 1) City Council Minutes – January 20, 2014 (Regular Meeting) **MO-2014-23**
- 2) Report of Disbursements **MO-2014-24**
- 3) Semi Annual Report of Claims **MO-2014-25**
- 4) Quarterly Sales Tax Report **MO-2014-26**

**CITY COUNCIL ACTION: Approve Consent Calendar Items 1-4**

Mayor Pro Tem Losey moved, seconded by Council Member Trent. Voice Vote.

AYES: Council Member Glaser, Long, Trent, Mayor Pro Tern Losey, Mayor Strehl.

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0

**V. BUSINESS**

**A. INTRODUCTION AND FIRST READING OF ORDINANCE 2014-705 AMENDING THE FORTUNA MUNICIPAL CODE, TITLE 5 BUSINESS TAXES, LICENSES AND REGULATION BY UPDATING CHAPTER 5.04.010 THROUGH 5.04.500 CHANGING THE DESIGNATION OF CITY CLERK TO FINANCE DEPARTMENT AND THE REWORDING OF SECTION 5.04.280 BUSINESSES EXEMPT UNDER HIGHER LAWS FOR CLARIFICATION.**

**STAFF RECOMMENDATION:**

Introduce and hold the first reading of Ordinance 2014-705 amending the Fortuna Municipal Code, Title 5 Business Taxes, Licenses and Regulation by updating chapter 5.04.010 through 5.04.500 changing the designation of City Clerk to Finance Department where appropriate and the rewording of section 5.04.280 Businesses Exempt Under Higher Laws for greater clarification.

**STAFF REPORT:**

The City Council received a written and oral report from City Manager Candelario.

**PUBLIC COMMENT:**

There being no comment Council Member Glaser moved seconded by Council Member Long to close public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

Council Member Glaser moved, seconded by Council Member Trent to introduce and hold the first reading of Ordinance 2014-705, *An Ordinance Of The City Council Of The City Of Fortuna Amending Section 5.04.010 Through 5.04.500 Business Taxes Licenses And Regulations Of The Fortuna Municipal Code*, with corrections to amend gender specific language, correct typos, and clarify exemption language, and read by title only.

AYES: Council Member Glaser, Long, Trent, Mayor Pro Tem Losey, Mayor Strehl.

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0 by **Ordinance 2014-705**

**B. BULK WATER SALES POLICY UPDATE**

**STAFF RECOMMENDATION:**

Receive a presentation regarding an update of the Bulk Water Sales Policy for the City of Fortuna

**STAFF REPORT:**

The City Council received a written and oral report from Chief Plant Operator Culbert.

**PUBLIC COMMENT:**

Dennis Wendt commented that in his opinion it was not the responsibility of the City to make sure that potable water is being delivered correctly it is the responsibility of the company delivering the water. Also said he thought the sphere of influence should be considered. There being no further comment Council Member Glaser moved seconded by Council Member Long to close public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

No Action required.

**C. CONSIDERATION AND APPROVAL OF AN EMPLOYMENT AGREEMENT FOR AN INTERIM DIRECTOR OF FINANCE**

**STAFF RECOMMENDATION:**

Consider and approve an employment agreement between the City of Fortuna and Susan G. Mayer as Interim Director of Finance.

**STAFF REPORT:**

The City Council received a written and oral report from City Manager Candelario.

**PUBLIC COMMENT:**

There being no comment Council Member Glaser moved seconded by Council Member Trent to close public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

Council Member Glaser moved, seconded by Mayor Pro Tem Losey to Authorize the City Manager to execute agreement with Susan G. Mayer for the position of Interim Finance Director. Voice vote.

AYES: Council Member Glaser, Long, Trent, Mayor Pro Tem Losey, Mayor Strehl.

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0 **MO-2014-27**

**D. APPROVE ADJUSTMENT TO PAY SCALE FOR THE POSITIONS OF FINANCE DIRECTOR AND PUBLIC WORKS DIRECTOR**

**STAFF RECOMMENDATION:**

Approve an adjustment to the pay scale for the positions of Finance Director and Public Works Director and amend the general fund budget accordingly.

**STAFF REPORT:**

The City Council received a written and oral report from City manager Candelario and City Clerk/Human Resources Manager Jensen.

**PUBLIC COMMENT:**

Dennis Wendt commented that this is a tough decision but thinks the City is still saving money with the combining of the Public Works Director and Parks & Recreation Director positions and thinks there is justification in raising the salary for the Public Works Director position. He also agreed that the Finance Director was the second in command in the past.

There being no further comment Mayor Pro Tem Losey moved seconded by Council Member Long to close public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

Mayor Pro Tem Losey moved, seconded by Mayor Strehl to approve the adjusted pay scale for the positions of Finance Director and Public Works Director and amend the general fund budget; Roll call vote.

AYES: Mayor Pro Tem Losey, Mayor Strehl.  
NOES: Council Member Glaser, Long, Trent  
ABSENT: None  
ABSTAIN: None  
Motion not carried 2-3

**2<sup>nd</sup> Motion:** Council member Long moved, seconded by Mayor Pro tem Losey to raise the pay scale for the Finance Director position to a maximum of \$80,000 and not address the salary for the Public Works Director at this time. Roll call vote.

AYES: Council Member, Glaser, Long, Mayor Pro Tem Losey, Mayor Strehl.  
NOES: Council Member Trent  
ABSENT: None  
ABSTAIN: None  
Motion carried 4-1 by **MO-2014-28**

**E. APPROVE THE RELEASE OF REQUEST FOR PROPOSAL FOR POLICE FACILITY REPLACEMENT PROGRAM AND DESIGNATE ONE COUNCIL MEMBER TO BE ON THE SELECTION COMMITTEE AND DIRECT THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE MOST QUALIFIED PROPOSER.**

**STAFF RECOMMENDATION:**

Review and approve release of Request for Proposal (RFP) for Police Facility Replacement Program and designate one City Council Member to participate in the selection committee and direct the City Manager to execute an agreement with the most qualified proposer.

**STAFF REPORT:**

The City Council received a written and oral report from Police Chief Dobberstein.

**PUBLIC COMMENT:**

There being no comment Mayor Pro Tem Losey moved, seconded by Council Member Glaser to close public comment. Voice vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

Council Member Long moved, seconded by Council Member Glaser to approve release of Request for Proposal (RFP) for Police Facility Replacement Program with corrections to clarify phases for bid timing to take the timing into account and “separate the construction phase” since the timing is based on funding, and designate Mayor Pro Tem Losey to participate in the selection committee and direct the City Manager to execute an agreement with the most qualified proposer. Voice Vote.

AYES: Council Member Glaser, Long, Trent, Mayor Pro Tem Losey, Mayor Strehl.  
NOES: None  
ABSENT: None  
ABSTAIN: None  
Motion Carried 5-0 **MO-2014-29**

**VI. CITY MANAGER REPORT, PENDING LEGISLATION AND CALENDAR OF EVENTS**

Council received a written and oral report from City Manager Candelario.

**VII. FUTURE AGENDA ITEMS**

Glaser asked that the Campton Heights safety issue raised during Oral comments be put onto a future agenda. Losey asked that staff prepare discussion points for this issue. Chief Dobberstein offered to supply stats to the council and the crime prevention efforts that are already in place. City Manager Candelario offered to bring some options to Council. The Mayor asked staff to hold workshops with the public for their input. A consensus was reached to bring the matter to a future agenda.

Mayor Pro Tem Losey asked again for the political sign extension to be placed on the agenda. Staff informed him it was being researched and will be put on a future agenda.

Council Member Trent asked about whether the City Manager was still looking for a consultant to research revenue generation for the City.

**VIII. COUNCIL REPORTS AND COMMENTS:**

Individual Council Members provided oral reports and comments.

- Council Member Dean Glaser Humboldt Transit Authority, League of California Cities Environmental Quality Policy Committee
- Council Member Sue Long Parks & Recreation Commission, Redwood Region Economic Development Commission
- Council Member Tami Trent Fortuna Business Improvement District, Historical Commission
- Mayor Pro Tem Mike Losey Redwood Coast Energy Authority, Local Agency Formation Commission, League of California Cities Legislative Committee
- Mayor Douglas Strehl Humboldt County Association of Governments, Indian Gaming Committee, North Coast Railroad Authority

**IX. REPORT OUT AND ADJOURN**

Mayor Pro Tem Losey moved, seconded by Council Member Long to adjourn at 9:36 PM. Voice Vote. Motion Carried 5-0

Respectfully submitted by  
Linda Jensen, CMC  
City Clerk