

**Minutes of the Fortuna City Council**  
**Regular Meeting**  
**Monday, December 15, 2014 - 6:00 p.m., Fortuna City Hall**

**I. CALL TO ORDER:**

Mayor Strehl called the Public Session to order at 6:00 PM

**FLAG SALUTE:**

Mayor Strehl led the salute to the flag.

**ROLL CALL:**

| <u>Council</u>        | <u>Staff</u>                                    |
|-----------------------|---|
| Council Member Glaser | City Manager Candelario                         |
| Council Member Long   | City Clerk McGill                               |
| Council Member Trent  | Police Chief Dobberstein                        |
| Mayor Pro Tem Losey   | Finance Director Essig                          |
| Mayor Strehl          | City Engineer/Public Works Director Perry       |
| <u>Council-Elect</u>  | Deputy Director of Community Development Shorey |
| Tiara Brown           | General Services Superintendent Johnson         |
| Linda Gardner         | Development Services Manager Carter             |

**II. FAREWELL AND THANK YOU TO OUTGOING COUNCIL MEMBERS MIKE LOSEY AND DEAN GLASER**

Council Member Sue Long coordinated a farewell presentation for each of the outgoing Council Members, touching on all of their amusing moments as well as their hard work and dedication to the City of Fortuna.

**III. DECLARATION OF THE NOVEMBER 4, 2014 FORTUNA MUNICIPAL ELECTION RESULTS; ADOPT RESOLUTION 2014-45**

**STAFF RECOMMENDATION:**

Adopt Resolution 2014-45 to declare the results of the municipal election held November 4, 2014.

**STAFF REPORT:**

The City Council received a written and oral report from City Clerk McGill

**CITY COUNCIL ACTION:**

Mayor Pro Tem Losey moved, seconded by Council Member Glaser to Adopt Resolution 2014-45; A *Resolution Of The City Council Of The City Of Fortuna Declaring The Results Of A Municipal Election Held November 4, 2014*, and read by title only. Roll call vote.

AYES: Council Member Glaser, Long, Trent, Mayor Pro Tem Losey, Mayor Strehl.

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0 by **Resolution 2014-45**

**IV. SEATING OF CITY COUNCIL MEMBERS AND REORGANIZATION OF CITY COUNCIL**

**RECOMMENDED COUNCIL ACTION:**

The following order of proceedings for the seating of incoming Council Members and the reorganization of the City Council is recommended.

1. **Departure of Outgoing Council Members** – The conduct of the meeting was given to the City Clerk. The City Clerk extended the floor to the outgoing Council Members for final comments and to the remaining Council for farewell comments.
2. **Recognition of Outgoing the Council Members** - Mayor Strehl and City Clerk McGill presented service recognition certificates to outgoing Council Member’s Dean Glaser and Mike Losey
3. **Oath of Office** - the City Clerk administered the oath of office to Sue Long, Linda Gardner and Tiara Brown. The new Council took their seats at the dais.
4. **Certificate of Election** - the City Clerk presented the newly seated Council members with a certificate of election.
5. **Selection of the Mayor**

**CITY COUNCIL ACTION:**

Council Member Strehl moved, seconded by Council Member Trent to nominate Council Member Sue Long as Mayor. Council Member Long accepted the nomination with the following vote:

AYES: Council Member Brown, Gardner, Long, Strehl, Trent.  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None  
 Motion Carried 5-0 by **MO-2014-218**

6. **Selection of the Mayor Pro Tem**

**CITY COUNCIL ACTION:**

Mayor Long moved, seconded by Council Member Brown to nominate Council Member Tami Trent as Mayor Pro Tem. Council Member Trent accepted the nomination with the following vote:

AYES: Council Member Brown, Gardner, Strehl, Trent, Mayor Long,  
 NOES: None  
 ABSENT: None  
 ABSTAIN: None  
 Motion Carried 5-0 by **MO-2014-219**

7. **Appointment of Council Members to various Boards.**

Appointments were made to the following boards:

**COUNCIL BOARD AND COMMISSIONS**

*These are unpaid positions members of the Council serve on State Wide*

| <b>Boards and Commissions</b>                           | <b>Time</b> | <b>Meeting Date</b>                  | <b>Council Liaison &amp; Alternate</b> |
|---|-------------|--------------------------------------|--|
| HCAOG - Humboldt County Association of Governments      | 4:00 PM     | 3 <sup>rd</sup> Thursday Each Month  | Doug Strehl<br>Sue Long                |
| HTA - Humboldt Transit Authority                        | 9:00 AM     | 3 <sup>rd</sup> Wednesday Each Month | Tami Trent<br>Linda Gardner            |
| RREDC - Redwood Region Economic Development Corporation | 6:30 PM     | 4 <sup>th</sup> Monday Each Month    | Sue Long                               |

|  |                |                                      |                              |
|--|----------------|--------------------------------------|------------------------------|
|  |                |                                      | Tiara Brown                  |
| FBID - Fortuna Business Improvement District   | 12:00 PM       | 1 <sup>st</sup> Wednesday Each Month | Tami Trent<br>Tiara Brown    |
| LAFCO  | 9:00 AM        | 4 <sup>th</sup> Wednesday Bi-Monthly | Sue Long                     |
| Parks & Recreation Commission  | 6:00 PM        | 2 <sup>nd</sup> Monday Bi-Monthly    | Tiara Brown<br>Linda Gardner |
| Historical Commission  | 6:00 PM        | 2 <sup>nd</sup> Wednesday Bi-Monthly | Linda Gardner<br>Doug Strehl |
| Redwood Coast Energy Authority   | 3:15 PM        | 3 <sup>rd</sup> Monday Each Month    | Tiara Brown<br>Doug Strehl   |
| Indian Gaming Committee  | Time<br>Varies | County Offices                       | Tami Trent<br>Doug Strehl    |
| League of California Cities (LOCC) Legislative Committee (serves as voting delegate) |                | Qrtly at Division Meetings           | Sue Long<br>Tiara Brown      |
| LOCC Environmental Quality Policy Committee  |                | Location and time varies             | Linda Gardner                |
| LOCC Economic Development Policy Committee   |                | Location and time varies             | Regan<br>Candelario          |
| LOCC Employee Relations Policy Committee   |                | Location and time varies             | Tami Trent                   |
| LOCC Transportation, Communications & Public Works Policy Committee                  |                | Location and time varies             | Merritt Perry                |

**CITY COUNCIL ACTION:**

Council Member Gardner moved, seconded by Council Member Brown to approve various board appointments. Voice Vote.

AYES: Council Member Brown, Gardner, Strehl, Mayor Pro Tem Trent, Mayor Long

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0 by **MO-2014-220**

**V. PRESENTATION**

• **EMPLOYEE SERVICE YEARS RECOGNITION**

|                             |                             |
|-----------------------------|-----------------------------|
| Rex Rigney ~ 15 Years       | Tanya Kadle ~ 15 Years      |
| Ryan Richardson ~ 10 Years  | Carol Nichols ~ 10 Years    |
| Theodore Silva ~ 10 Years   | Gabriel Charlton ~ 5 Years  |
| Dillon Zahler ~ 5 Years     | Cory Smith ~ 5 Years        |
| Justin Primofiore ~ 5 Years | Alexandra Service ~ 5 Years |
| Brian Taylor ~ 5 Years      |                             |

## VI. NEW EMPLOYEE

- Felicia Thomsson, River Lodge Sales and Marketing Coordinator, presented by City Manager Candelario

## VII. PRESENTATION

- 50<sup>th</sup> Anniversary of the 1964 Flood Commemorative Event being held at the Depot Museum on December 20, 2014 at 1pm. Presentation made by Dr. Alexandra Service

## VIII. ORAL COMMENTS FROM THE PUBLIC

There being no comment Mayor Pro Tem Trent moved, seconded by Council Member Brown to close public comment. Voice Vote. Motion Carried 5-0

## IX. CONSENT CALENDAR

1. City Council Minutes – December 1, 2014 (regular meeting), December 9, 2014 (special meeting) **MO-2014-221**
2. Administrative Department Monthly Report for November 2014 **MO-2014-222**
3. Community Development Department Monthly Report for November 2014 **MO-2014-223**
4. Engineering Division Monthly Report for November 2014 **MO-2014-224**
5. Finance Department Monthly Report for November 2014 **MO-2014-225**
6. Parks & Recreation Monthly Report for November 2014 **MO-2014-226**
7. Police Department Monthly Report for November 2014 **MO-2014-227**
8. Public Works Monthly Report for November 2014 **MO-2014-228**
9. River Lodge Monthly Report for November 2014 **MO-2014-229**
10. Report of Disbursements **MO-2014-230**
11. Updated City Travel and Reimbursement Policy **MO-2014-231**

**Mayor Pro Tem Trent pulled Consent Calendar Items 10 & 11, Mayor Long pulled items 4 & 8**

**CITY COUNCIL ACTION: Approve Consent Calendar Items 1, 2, 3, 5, 6, 7, & 9**

Mayor Pro tem Trent moved, seconded by Council Member Brown to approve consent Calendar Items. Voice Vote.

AYES: Council Member Brown, Gardner, Strehl, Mayor Pro Tem Trent, Mayor Long

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0

### **PULLED CONSENT CALENDAR ITEMS:**

**Item # 4:** Mayor Long commented on the improvement of the I & I issue from the PW report

**Item # 8:** Mayor Long commented that the project at the WWTP made the shortlist at the water board

**Item #10:** Mayor Pro Tem Trent asked about the amount spent on Laundering and long sleeved shirts. City Manager Candelario said it could be discussed at a future workshop and that Mayor Pro Tem Trent could also talk to the Public Works staff.

**Item # 11:** Mayor Pro Tem Trent spoke about the per diems and asked if that would be paid out in advance or reimbursed after travel. City Manager Candelario said the intent is to provide ahead of travel with enough lead time. Council Member Gardner asked if that had to be requested by staff. City Manager Candelario said yes.

**CITY COUNCIL ACTION: Approve Consent Calendar Items 4, 8, 10, & 11**

Mayor Pro Tem Trent moved, seconded by Council Member Gardner; with the sentence: "If an officer or employee chooses to request specific reimbursement for meals, original itemized receipts are required." removed from the travel policy. Voice Vote.

AYES: Council Member Brown, Gardner, Strehl, Mayor Pro Tem Trent, Mayor Long

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0

**X. BUSINESS**

**A. GENERAL FUND RESERVE POLICY DISCUSSION**

**STAFF RECOMMENDATION:**

That the City Council receive a presentation from Staff regarding the General Fund Reserve Policy that is incorporated into the 14/15 Fiscal Year General Fund budget and discuss the policy with Staff. No action is required or requested at this time.

**STAFF REPORT:**

The City Council received a written and oral report from City Manager Candelario and Finance Director Essig

**PUBLIC COMMENT:**

There being no comment Mayor Pro Tem Trent moved seconded by Council Member Brown to close the public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

No formal action taken

**B. PUBLIC HEARING: CONSIDER AMENDING SECTION 2.50.090 OF THE FORTUNA MUNICIPAL CODE, RELATING TO PAYMENT OF PREVAILING WAGES; INTRODUCTION AND FIRST READING OF ORDINANCE 2014-716**

**STAFF RECOMMENDATION:**

Introduce and hold the first reading of Ordinance 2014-716 and read by title only amending section 2.50.090 relating to payment of prevailing wages, of the Fortuna Municipal Code as required by Senate Bill (SB)7.

**STAFF REPORT:**

The City Council received a written and oral report from City Manager Candelario and City Clerk McGill

**PUBLIC HEARING**

There being no comment Mayor Pro Tem Trent moved seconded by Council Member Brown to close the public comment. Voice Vote. Motion Carried 5-0

**CITY COUNCIL ACTION:**

Council Member Strehl moved, seconded by Council Member Gardner to introduce and hold the first reading of Ordinance 2014-716; *An Ordinance Of The City Council Of The City Of Fortuna Amending Section 2.50.090a Of Title II, Chapter 2.50 Of The Fortuna Municipal Code*, and read by title only. Roll

call vote.

AYES: Council Member Brown, Gardner, Strehl, Mayor Pro Tem Trent, Mayor Long

NOES: None

ABSENT: None

ABSTAIN: None

Motion Carried 5-0 by first reading of Ordinance 2014-716

**XI. CITY MANAGER REPORT, PENDING LEGISLATION AND CALENDAR OF EVENTS**

**XII. FUTURE AGENDA ITEMS**

None

**XIII. COUNCIL REPORTS AND COMMENTS:**

Individual Council Members provided oral reports and comments.

**XIV. ADJOURN**

Council Member Gardner moved, seconded by Council Member Brown to adjourn at 7:44pm. Voice Vote.  
Motion Carried 5-0

Respectfully submitted by  
Linda McGill, CMC  
City Clerk