

**Minutes of the Fortuna Historical Commission
Regular Meeting
Wednesday, May 13th, 2015 - 6:00 p.m., Fortuna Depot Museum, 3 Park St. at Rohner Park**

I. CALL TO ORDER:

Vice Chair Scolari called the Public Session to order at 6:00 PM

ROLL CALL:

Commissioners	Staff
Chair Susan O'Hara (absent)	City Manager Regan Candelario
Vice Chair Toni Scolari	Development Services Manager Kevin Carter
Commissioner Jean Giannini (absent)	Depot Museum Curator Alex Service
Commissioner Mike Murray	Council Representative
Commissioner Pam Zana	Councilmember Linda Gardner

II. ORAL COMMENTS FROM THE PUBLIC

None.

III. PRESENTATIONS

A. Restructuring of Depot Museum Interface with City of Fortuna Departments

City Manager Candelario shared that over the past several years since the retirement of past Parks and Recreation Department director John Crotty, there has been no staff member responsible for oversight of the Depot Museum and for serving as liaison between the museum and other city departments. This role is now being filled by Kevin Carter, who will be supervising Parks and Recreation, the Depot Museum and the Senior Transit. There will be some changes in operations. Curator Service will fill more of a management role for the museum and will be more directly connected with other aspects of the city's operations, including working directly with the finance department and being involved in developing the museum's budget.

B. Depot Museum Budget Update and Discussion

Curator Service expressed that she is glad to have a more direct role in the museum's budgeting process and reported on her work with Kevin Carter on developing the museum's FY 2015-16 budget request. Manager Carter highlighted two line items of the museum budget request: \$3000 for gift shop purchases in order to cover resale purchase of the museum's forthcoming *Arcadia Mills of Humboldt County* publication, and funding to install UV filtering on those museum windows not currently UV-protected. He also shared that the museum will be getting a new computer.

C. Report on Caboose Vandalism and Security Camera Footage

Curator Service reported on an incident that took place on Tuesday, March 31st and was captured on the museum's security footage. A young woman and young man, probably teenagers, broke into the caboose around 1:30 in the afternoon by pushing in the window on the caboose door and unlocking the door. They went into the caboose but left moments later, presumably when they heard the alarm inside the museum. City staff are working with Fortuna PD to identify the perpetrators and take appropriate action. City Manager Candelario and Manager Carter stated that it would be appropriate for the perpetrators to be required to pay for the damage, following the same restitution form as was used when vandalism took place in the park restroom.

D. FUHS Senior "Change the World" Project

Curator Service reported on her work with FUHS student Bridget Collver, who has been photographing a portion of the museum collection as part of her senior project. The seniors are presenting their projects at the Fortuna Multi-Generational Center on Tuesday, May 19. Curator Service will contact Commission members with specific information on the schedule for Bridget Collver's presentation.

E. Depot Museum Summer Volunteer Schedule

Curator Service and Commission Member Murray reported on the developing volunteer schedule for the summer months, when the Depot Museum is open seven days a week. Commission Member Murray will work one day, and another day will be shared between Commission Member Murray, Vicki Lovett, and Diana and Mike Record. Commission Member Murray has also developed a poster which is displayed at the Senior Center and several other locations, advertising the museum's summer volunteer opportunities.

IV. CONSENT CALENDAR

STAFF RECOMMENDATION:

Review and approve minutes of Fortuna Historical Commission meeting March 11, 2015 and staff report for Mar-April 2015

PUBLIC COMMENT:

No public comment was heard.

COMMISSION ACTION:

Commission Member Zana moved, seconded by Member Murray to approve the minutes of March 11, 2015 and the staff report for Mar-April 2015.

AYES: Commissioner Members Murray, Scolari and Zana

NOES: None

ABSENT: Commission Members Giannini and O'Hara

ABSTAIN: None

Motion Carried 3-0

V. BUSINESS

A. REQUEST FROM LOBERTA GWIN TO BORROW FORTUNA UNION HIGH SCHOOL UNIFORM FOR DISPLAY AT FUHS CLASS OF 1940 75TH REUNION

Curator Service reported on the request by Loberta Gwin. The school uniform would not be worn, only displayed. The Depot Museum has several of these uniforms in its collection. Commission Members expressed support for Curator Service's decision to loan out the item.

B. ADDITIONAL FUNDING REQUEST TO PURCHASE PHOTOGRAPHS FOR USE IN FORTHCOMING FORTUNA DEPOT MUSEUM ARCADIA "IMAGES OF AMERICA" PUBLICATION

STAFF RECOMMENDATION:

Review and approve the request of \$400 for purchase of photographs for use in Arcadia Publishing's "Images of America" book *Mills of Humboldt County*, in addition to \$300 approved at Fortuna Historical Commission meeting of 3/11/2015, for a total of \$700 from fund # 165.

STAFF REPORT:

Curator Service reported on the progress of the publishing project, the ½ price discount purchasing agreement reached with the Humboldt County Historical Society and the Clarke Historical Museum, and the need to purchase images from these institutions as well as potentially from the HSU Library collection.

PUBLIC COMMENT:

No public comment was heard.

COMMISSION ACTION:

Commission Member Murray moved, seconded by Member Zana to authorize expenditure of additional \$400 from Fund # 165 on purchase of images for use in forthcoming Depot Museum publication *Mills of Humboldt County*. Voice Vote.

AYES: Commission Members Murray, Scolari and Zana

NOES: None

ABSENT: Commission Members Giannini and O'Hara

ABSTAIN: None

Motion Carried 3-0

C. UPDATE AND DISCUSSION ON DEPOT MUSEUM PRESENCE IN CITY OF FORTUNA ANNUAL CONSUMER CONFIDENCE REPORT AND NEWSLETTER, CITY OF FORTUNA WEB SITE, AND FACEBOOK

City Manager Candelario let discussion of the annual consumer confidence report and newsletter and highlighted the opportunity to feature the Depot Museum prominently in this publication. Curator Service will

work with City Clerk Linda McGill to increase the museum's presence in the newsletter. Curator Service will also work with Clerk McGill and other City staff to improve the museum's visibility on the City of Fortuna web site and to develop a Fortuna Depot Museum Facebook page.

D. ACCESSIONS/DE-ACCESSIONS

STAFF RECOMMENDATION:

Review and approve accession of proposed items into Fortuna Depot Museum collection

STAFF REPORT:

Curator Service presented the following items for accession into the Fortuna Depot Museum collection: *From North Coast Repertory Theatre:* woman's satin coat, early 20th century; child's dress, early 20th century; 3 volumes Campfire Girls magazine, 1950s; Campfire Girls song books, 1925; 3 pairs women's gloves, late 19th or early 20th century; WWI "Souvenir de France" pillowcase, circa 1917-18; datebooks from 1923 and 1931; *Song and Service Book for Ship and Field, Army and Navy, 1942.* *From Kenneth A. Steele:* Typewriter used in the 1960s by mathematics teachers at Fortuna Union High School. Donor gives permission for typewriter to be used in children's "Hands On" section at the Fortuna Depot Museum. *From David Goodwin:* Key to Monday Club; belonged to donor's grandmother Inez Newell. *From Gary Lufkin:* Fortuna Depot Museum baseball cap.

PUBLIC COMMENT:

No public comment was heard.

COMMISSION ACTION:

Commission Member Mike Murray moved, seconded by Member Zana, to approve the proposed accessions to the Fortuna Depot Museum collection. Voice Vote.

AYES: Commission Members Murray, Scolari, Zana

NOES: None

ABSENT: Commission Members Giannini, O'Hara

ABSTAIN: None

Motion Carried 3-0

E. HARD COPY VERSUS E-MAIL DISTRIBUTION OF HISTORICAL COMMISSION MATERIALS

In discussion, it was agreed that future Fortuna Historical Commission meeting materials would be sent out by e-mail in addition to being mailed out in hard copy

VI. STAFF REPORTS.

1. FORTUNA DEPOT MUSEUM CURATOR REPORT

Curator Service reported on the recently installed Depot Museum exhibit marking the 100th anniversary of the Panama-Pacific International Exposition in San Francisco (PPIE), as well as the talk she delivered on the PPIE anniversary to the April meeting of the Redwood Genealogical Society.

2. CITY OF FORTUNA STAFF REPORT

Development Services Manager Carter reported on the recent installation of speed bumps on Park Street. They have been moved from their initial location, as it was found that the first location posed a hazard to the Depot Museum stairs. City Manager Candelario updated Commission members on the City's budget for 2015-16, which is currently under development. He also requested that Curator Service send him a write-up on the Depot Museum for use in economic development materials in the ongoing campaign to recruit business and growth for Fortuna.

VII. COMMISSIONER REPORTS

None.

VIII. FUTURE AGENDA ITEMS

Commission Member Scolari requested that the idea of a downtown Fortuna “then and now” historic guide book, initially discussed in the wake of the January 28, 2015 Star Hotel building fire, be put on the agenda for the upcoming meeting. In discussion, it was also agreed that in advance of future Historical Commission meetings, Curator Service will e-mail the request for items to be included on the upcoming meeting’s agenda to all Commission members, rather than simply to the Commission Chair and selected City staff.

VI. ADJOURNMENT

Commission Member Mike Murray moved to adjourn, seconded by Member Zana. Voice Vote. Motion Carried 3-0

Respectfully submitted by:
Alex Service, Fortuna Depot Museum Curator
Thru: Linda McGill, City Clerk