I. CALL TO ORDER / FLAG SALUTE/ ROLL CALL

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<tr>
<th>Council</th>
<th>Staff</th>
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<tr>
<td>Council Member Tiara Brown</td>
<td>City Manager Regan Candelario</td>
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<td>Council Member Linda Gardner</td>
<td>City Clerk/HR Manager Linda McGill</td>
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<td>Council Member Douglas Strehl</td>
<td>City Engineer/Public Works Director Merritt Perry</td>
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<td>Mayor Pro Tem Tami Trent</td>
<td>Police Chief Bill Dobberstein</td>
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<td>Mayor Sue Long</td>
<td>Lieutenant Matt Eberhardt</td>
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<td>Chief Plant Operator/Utilities Superintendent Doug Culbert</td>
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<td>Deputy Director of Community Development Liz Shorey</td>
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<td>General Services Superintendent Mike Johnson</td>
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<td>Conference Center Manager Miranda</td>
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II. ORAL COMMENTS FROM THE PUBLIC

Members of the Public may be heard on any item on the Special Meeting Agenda. Speakers addressing the Council will be limited to 3 minutes per speaker. Be advised, by law the City Council cannot deliberate or take action on issues presented during Oral Comments that are not shown on the Agenda.

III. DISCUSSION ITEMS

A. Citywide Objectives review and discussion. Informational Item
B. Administrative update to the Bulk water sales policy. Informational Item
C. Update on statewide drought and the impact on Fortuna. Informational Item
D. Discuss proposed groundwater legislation. Informational Item

IV. ADJOURN

Pursuant to Government Code Section 54957.5, any non-confidential documents or writings that the City distributes, less than 72 hours before a regular meeting, to all or a majority of the legislative body's members must be made available to members of the public at the same time as the distribution. Documents and information related to the agenda topics are available for review at City Hall, 621 11th Street, between the hours of 8:00 AM to 5:00 PM. Members of the public are invited to come to the meeting and comment. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at 725-7600. Notification prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Linda McGill, CMC
City Clerk
I would like to propose revisions to the Bulk Water Sales policy. These revisions address changes to mandatory regulations as well as the type of backflow devices approved for filling trucks. It may not be practical to limit our backflow devices to be inclusive of just Air Gaps but to include double check valves on approved trucks. Modifying a certified CDPH potable water hauling truck is difficult and costly due to regulatory standards relating to contamination in a potable water truck. Most aftermarket air gaps do not meet the standards of a certified potable water truck because it provides an opportunity for contamination. Some trucks are equipped with air gap systems as long as the fill entry point is equipped with a tight sealed cap. These trucks are inspected by the State Health Department and approved for potable water hauling and are equipped with a double check valve and certification sticker (see attached). It’s my recommendation that we revise the application and policy to include this type of backflow device. Additionally, I would like to revise the part of the policy relating to location of delivery. Since we are not mandated to keep our water within the local area any longer I would like to propose removing all delivery restrictions for deliveries of water used for potable purposes only and extend the delivery area for non-potable use to the City’s “sphere of influence” roughly Palmer Creek to Alton.

Thank you,

Doug Culbert
Chief Plant Operator
The purpose of this policy is to establish the procedures for the sale and distribution of bulk water that is purchased using hydrants within the City limits. This policy will be compliant with the terms of the City’s Water Rights permit issued by the State Water Resources Control Board.

POLICY AND PROCEDURE

The following procedures are established by the Fortuna City Council for bulk water sales to commercial haulers as well as contractors needing bulk water for construction projects within the city limits.

1. A Bulk Water Sales Application must be completed prior to any bulk water sales for new customers. Those customers who have already completed an application must fill out a new one by February 28, 2014.
2. All persons and companies wishing to fill up must do so at the designated hydrant at the City’s Corporation yard at 180 Dinsmore Dr.
3. All persons and companies wishing to purchase bulk water must be responsible for calling the beginning and ending reads from the meter each time they fill up. The number to call is 725-1401.
4. Bulk water sales are daily from **8:00 AM to 3:00 PM** unless special arrangements are requested in advance. Additional charges may apply.
5. Persons or Companies that wish to purchase and haul large quantities of water must have an approved air gap between the fire hydrant and storage tank or an approved truck certified by the California Department of Public Health AND equipped with a double check valve. Documentation of this is a current sticker located on the truck.
6. If damage occurs to City owned property the person or company that is using City property will be responsible for the cost of repairs plus administrative fees.
7. The applicant will be responsible for scheduling and inspection by the public works department to determine whether the air gap system of the water vehicles to be filled meets City standards. This inspection must occur prior to any connection to the distribution system. After the inspection has been performed and noted on the application form, water may be drafted from the distribution system. Applicants with multiple water vehicles must have all vehicles inspected prior to first use.
8. **There are no restrictions for delivery locations on bulk water drafted for potable use only.** Water drafted for non-potable use such as dust control or irrigation purposes must be delivered within the City’s sphere of influence (Palmer Blvd-Hydesville).
9. All water drafted from the City’s distribution system **MUST be delivered back into the City’s authorized use area shown on map provided and MUST be for municipal use only.**
10. Contractors wishing to draw water from the distribution system for projects within the City limits must do so from an approved hydrant close to the construction site. A hydrant meter will be provided and an applicable deposit for a meter will be collected. Once the project is complete the meter must be returned for a full refund of the deposit.

HISTORY:

Adopted on February 3, 2014

Revised April 16, 2015

Regan M. Candelario, City Manager

Attest:

City Clerk