

CITY OF FORTUNA
COMMUNITY DEVELOPMENT

To be completed by City Staff:

MEETING DATE: _____

1:30 to 2:00 p.m. 2:00 to 2:30 p.m.

REQUEST FOR PRE-APPLICATION MEETING

Pre-application meetings are held by appointment Wednesdays at 1:30 p.m. in the Council Chambers. Any/all requests must be submitted 7 days prior to the requested meeting date. Please include a preliminary site plan and all other applicable information. Please submit one (1) copy of your materials in person to Katey Schmidt of the Community Development Department at Fortuna City Hall, or an electronic/scanned copy (in one file only) emailed to kschmidt@ci.fortuna.ca.us for distribution to City staff.

PART A – TO BE COMPLETED BY PERSON SUBMITTING REQUEST

Site Address: _____ AP#: _____

DISCLOSURE: The pre-application review is based on preliminary information available at the time of the meeting submitted by the applicant and may not reflect the actual field conditions, nor the complete requirements of the Code, the regulatory process, or the actions of the decision makers. Information provided by City Staff at the pre-application meeting is not binding on subsequent City decisions concerning the project. It is the applicant's responsibility to disclose full site information and engineering data in compliance with all local, State, and Federal codes.

ACKNOWLEDGEMENT:

Property Owner:	Project Representative:
Name: _____	_____
Address: _____	_____
Phone: _____	_____
E-Mail: _____	_____

Describe Proposed Project:

Specific questions you would like to have answered at the meeting:

PART B – TO BE COMPLETED BY CITY STAFF

Distributed to: Shorey Clohessy Natt Byrd Perry
 Baldwin Goade Fire Dept.

Staff Comments: _____

Zoning District: _____ **General Plan:** _____ **CEQA:** _____

Special Hazards:

Flood Zone: _____ **Flood Plain:** _____ **Fault:** _____

Liquefaction: _____ **Slope Stability:** _____

Types of applications/permits required:

1. _____
2. _____
3. _____
4. _____
5. _____

Other comments: