



CITY OF FORTUNA
TEMPORARY BANNER PERMIT APPLICATION
(No banners may be placed until an approved permit is issued.)

Application #:

Date Recd:

Date Issued:

APPLICATION: (Applicant complete and read Items 1 through 7 and sign below.)

1. Applicant: _____

2. Applicant's Address: _____

3. Contact Person: _____ Phone: _____ Email: _____

4. Please provide wording and description of activity being advertised by the banner.

5. Estimated Start Date: _____ Estimated End Date: _____

TERMS AND SPECIFICATIONS:

6. Banner must be delivered to City Hall at least 7 days prior to estimated start date and picked up within 3 days of estimated end date. All banners will be hung by City of Fortuna personnel.

7. Banner Specifications:

- Length: 40 to 45 feet long
- Width: 3 to 4 feet wide
- Vinyl: At least a 10 oz weight
- 85 feet of ½ inch nylon rope should be sewn into the bottom of the banner with at least 20 feet of tag ends on each side. The same is optional but recommended for the top of the banner.
- 6 to 8 Galvanized swivel/spring clips should be sewn onto the top of the banner with nylon webbing (for clipping to the cable across Main St. at 11th.)
- 6 "U" cuts with bottom of cut at least a 6" diameter and the sides extending 3 to 4 inches.
- Galvanized "S" hooks for each rope end should be provided by applicant.

8. In signing this permit, Applicant agrees to the Terms and Specifications listed above. If necessary, insurance coverage must be provided by Applicant in compliance with the City's requirements.

Signature of Applicant: _____ Date: _____

(This section for City use only.)

FEE:

Encroachment Permit Fee: \$ _____ Receipt # _____ Paid/Date: _____ Received By: _____

Insurance Required: Yes No

APPROVAL:

Approved By: _____ Date Approved: _____

City Contact Person Assigned to Activity: _____ Phone Number: _____